**Faculty Development Awards**

**Application Packet**

**Submission Deadline: April 19, 2024**

**COVER SHEET**

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| --- | --- | --- |
| Faculty Name and Rank |  | |
| Department or Academic Program |  | |
| Email Address/ Phone Number |  |  |

Names, ranks and affiliations of collaborating faculty, if any:

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| Title of Project |  | | |
| Amount Requested |  | | |
|  | | | |
| Proposal Categories (select one): | |  | Education in New Mexico (5K maximum) |
|  | Water, Acequias, Energy, Food (WEF) Project (5K maximum) |
|  | Mental Health in New Mexico (5K maximum) |
|  | Independent Project (3K maximum) |
|  | |  | Publication Subvention (3K maximum) |

**CHECKLIST**

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| --- | --- |
|  | Completed Cover Sheet |
|  | Project Description Template |
|  | Statement of Relevance to CRS Mission Template |
|  | Budget Request and Justification Template |
|  | Attachments: CVs and IRB documents (if applicable) |

**PROJECT DESCRIPTION (not to exceed 1500 words)**

Descriptions should address each of the following points:

* Goals of the Project
* Start and Ending Dates
* Work Plan of Activities and Timetable
* Significance of the Project
* Deliverables or Other Outcomes

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**STATEMENT OF RELEVANCE TO CRS MISSION (300 – 325 words)**

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**BUDGET REQUEST AND JUSTIFICATION**

List budget line items below with their amounts and a justification statement for each line item:

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**ATTACHMENTS**

1. A current CV for applicant and each co-principal, if any, that includes education, employment history, publications or other creative work, and relevant grants and research projects completed, not to exceed two pages single-spaced for each CV
2. Human Subjects: If research involves human subjects, attach a brief description of proposed human subjects’ involvement, a signed Departmental Review Form, and plans to submit for IRB review with timetable to approval phase.

**SUBMISSION INSTRUCTIONS**

Submit the application packet, current CV, and IRB documents (if applicable) by email to [crsunm@unm.edu](mailto:crsunm@unm.edu) .